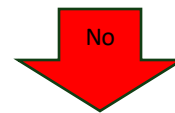


## Children's Advice and Duty Service – CADS

Before contacting CADS, please answer the following questions and follow the advice provided:

**Can you evidence that the child is experiencing or likely to suffer significant harm?**



Have you spoken to the family/young person regarding your call to CADS and why you are calling?

Have you discussed the child's needs with your agency safeguarding lead or your line manager?

Inform the parents and/or gain their consent for you to make this contact unless doing so would put the child at immediate risk of harm

Discuss the child with your agency safeguarding lead or line manager if available and follow their advice when providing support to the family

Gather all the family's details including dates of birth, current address, current and working contact details and family composition, along with the history and current worries.

Have you considered setting up an EHAP with the child and their family?

Speak to the parents and the child about your worries and discuss with them how your agency can help and support the children and family. You could carry out an EHAP or seek Early Help support. Follow the Early Help guidance on the NSCP website.

**Call CADS on the professionals only phone line 0344 800 8021. Have a discussion with a Consultant Social Worker. A copy of the discussion will be securely emailed to you. Follow the advice given by the Consultant social worker.**

Keep a record for your own agencies safeguarding recording process

Where you have carried out an EHAP which has been reviewed and amended as required - and the child's needs are not being met or in fact have increased, gather the information requested in this form, seek consent from the parent/carer and then contact CADS.